

## Board Self (Governance)

### Board Recruitment

#### GFOA Alberta – Policy Manual

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| <b>Policy Type:</b><br>Board Self (Governance)  | <b>Number:</b> 2.2.1  |
| <b>Policy Name:</b><br>Board Recruitment  | <b>Original Effective Date:</b> May 6, 2020<br><b>Date of Last Amendment:</b> |
| <p><b>Preamble</b></p> <p>All active members in good standing will be considered for positions on the Board of Directors (Board) on the basis of former performance in office, experience in the government finance sector, professional integrity, and proven activity in pursuing the goals of GFOA Alberta. Executive members should be chosen on the basis of their potential contribution to GFOA Alberta as evidenced by their past record as members of the Association, the governmental finance profession and related professional activities. All Board members will be nominated and/or elected at the Annual General Meeting (AGM).</p> <p><b>Policy</b></p> <p><b>Board Positions</b></p> <p>The Board Positions for GFOA Alberta are defined in Policy 2.2.3 Board Structure and are as follows:</p> <ul style="list-style-type: none"> <li>• The immediate Past-President</li> <li>• President</li> <li>• Vice-President</li> <li>• Secretary</li> <li>• Treasurer</li> <li>• Up to four (4) Directors-at-Large (including a Municipal Affairs Representative)</li> </ul> <p>The Board, with the exception of the immediate Past President, shall be elected at the AGM of the Association and shall hold office for a period of one (1) year, or until their successors have been duly elected.</p> <p>Vacancies on the Board, however caused, may be filled by an appointment by the Board for the unexpired term of the person creating the vacancy. Such appointment must be made from active Members in good standing.</p> <p><b>Election of the Board</b></p> <p>The Board shall appoint a nominating committee comprised of two (2) active members in good standing who shall select not less than one name, from the active membership in good standing, for each Director position which is to be filled at an AGM. The annual nomination of the nominating committee will follow a succession order of positions should the representatives be interested in continuing on with the Board and holding a different position and will include any other nominee whose name has been brought forward.</p> <p>Additional nominations may be made from the floor at the AGM by an active member in good standing.</p> <p>All manner of holding elections and the rules of procedure pertaining thereto shall be prescribed by the Board.</p> <p><b>Length of Office</b></p> <p>A member of the Board shall not hold the office of President, Vice-President, Secretary, or Treasurer for more than 3 consecutive years, unless it is determined by acclamation as no other positions are available or nominations submitted.</p> <p><b>Recruitment Considerations</b></p> <p><b>1. Size and Type of Governmental Bodies:</b></p> <p>It is generally agreed that the Board should be composed of members representing a variety of sizes and types of governmental units. The nominating committee should review the current representation on the Board (mixture of both larger and smaller local governments) when presenting the slate of candidates to the members. This representation should include members from large, intermediate and small government units. In addition, they may represent counties, cities, towns, villages, summer villages, special districts and other forms of local government.</p> <p><b>2. Representation from the Province:</b></p> <p>Representation from the Province would be considered an asset to the Board and enhance communication between Municipal Affairs and the membership.</p> <p><b>3. Balance of Regional Representation:</b></p> <p>The nominating committee should consider candidates for positions on the Board who represent both the northern and southern regions of the Province.</p> <p><b>4. Balance of Experience:</b></p> <p>Individuals nominated should represent a varied experience in governmental finance. Task Force members who are interested in moving to Board level representation would be considered an asset.</p> <p><b>5. Communication Abilities:</b></p> <p>Individuals nominated should possess an understanding of the current goals of the organization and be able to effectively communicate those goals. Notwithstanding the criteria set out above, the Board will actively solicit and review applications from all members.</p> <p><b>Member Information Form</b></p> <p>The Nominating Committee may request nominated individuals to complete a Member Information Form (attached as Appendix A).</p> |   |