

Board Self (Governance)

Governing Style and AGM

GFOA Alberta – Policy Manual

Policy Type:

Board Self (Governance)

Number: 2.1

Policy Name:

Governing Style and AGM

Original Effective Date: May 6, 2020

Date of Last Amendment:

The Board of Directors (Board) represents the membership of the Association. It is responsible directly for the development and communication of the Association’s mission. The board is responsible for long term planning and direction. It defines the organizational culture, values, operating principles and parameters within which it expects the Executive Director to manage the Association’s operations. (reference Policy 1.1 to 1.5)

The Board will focus on strategic leadership rather than administrative detail, important policy rather than operational matters. It will establish and respect distinctions between the Board and Administration roles and manage any overlap between the respective roles in a spirit of collegiality and partnership that supports the authority of Administration and maintains proper lines of accountability.

- Emphasize an outward vision;
- Provides strategic leadership;
- Invites diversity in viewpoints;
- Is based on collective decisions;
- Embraces pro-activity;
- Articulates a clear distinction of Board and Administration roles;
- Maintains accountability to its membership;
- Continuity of governance capability.

Annual General Meeting (AGM)

The Board will hold an annual general meeting on or before June 30th of each year at a time and place as determined by the Board. Generally, it will be held during the annual conference. Agenda will be set by the President and will include presentation of the Financial Statements of the Association as well as nominations for election of the Board of Directors. (reference Policy 2.2.3) Quorum is set at seven (7) active Members of the Association and each member attendee will be entitled to one (1) vote. Members must be present to vote.

The membership will be given at least twenty (20) days written notice, fourteen (14) days electronic or facsimile notification, of the meeting date, location and time.